

**THE UNIVERSITY OF HONG KONG**  
**Department of Psychology**  
**Application for Special Approval**

**I. PERSONAL PARTICULARS (to be completed by student)**

Name: \_\_\_\_\_ University No.: \_\_\_\_\_  
*(Please fill in full name, surname first, in block letters)*

Degree: \_\_\_\_\_ Year: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

**II. APPLY FOR (to be completed by student):**

**Please attach supporting documents to support your request (e.g. course details and transcript).**

*Please tick as appropriate:*

exemption      Course to be exempted: PSYC \_\_\_\_\_

timetable clash      Courses with timetable clash: PSYC \_\_\_\_\_ and \_\_\_\_\_

prerequisite not met      Course to be taken without prerequisite: PSYC \_\_\_\_\_

add /     drop      PSYC \_\_\_\_\_ beyond the add-drop period (for non-Social Sciences students)

others      \_\_\_\_\_

Reason / Explanation (please attach separate sheet if necessary):

Solution (for timetable clash):

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**For Department use only**

**III. RECOMMENDATION FROM DEPARTMENT OF PSYCHOLOGY**

Recommendation (if any): \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Lecturer: \_\_\_\_\_

Approve

Not approve

Recommendation (if any): \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Chief Examiner: \_\_\_\_\_

**For Department use only**

**IV. To: Department of / Faculty of \_\_\_\_\_ Date: \_\_\_\_\_**  
For your approval and action.